



Teacher Tutor (Part-Time)

Provides instruction for students to enable them to learn and achieve the maximum of their abilities. Afterschool tutors have the opportunity to help students on a one-on-one or small-group basis outside of the regular classroom.

Responsibilities

- Demonstrate prompt and regular attendance
- Provide academic assistance in the student's area of greatest need on a regular basis
- Collaborate with the student's teacher via e-mail etc. concerning student academic needs, strengths and weaknesses and how best to meet the student's needs
- Engage students in appropriate academic activities
- Help students develop strong study skills
- Establishes and maintains rapport with students
- Maintain record of student's progress
- Provide evaluations and other reports as requested by leadership staff
- Report tutoring hours to Site Director
- Participate in scheduled meetings
- Perform other duties as assigned

Desired Skills and Attributes

- Commitment to tutor minimum of two days a week for at least 2 hours, ability to work (Monday-Thursday)

Qualifications

- Education Level: Bachelor Degree
- Certification/License Required: Valid Georgia Teaching Certificate
- Experience: 3-4 classroom experience preferred
- Passion for helping students learn and have the knowledge and skills to help students find new ways to look at difficult skills and concepts
- Must have own transportation and hold a valid driver's license
- Experience working with a diverse student population
- Commitment to program's goals and mission

Accountability

- The Teacher Tutor is hired by the Executive Director on the recommendation of the Associate Director. The Teacher Tutor reports directly to the Associate Director who is responsible for his or her performance evaluations.

Compensation

Compensation is commensurate with experience and will range from \$20-\$30/hr.

For consideration, please e-mail cover letter and resume to jobs@laamistadinc.org. No phone calls please. Subject Line should state **Teacher Tutor**.